



# District of Columbia Air National Guard

## AGR Announcement

Announcement Number: 07-332



<b>APPLICATION MUST BE FORWARDED TO:</b> Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 <b>APPLICATION MUST BE RECEIVED ON</b> <b>CLOSING DATE BY:</b> <b>1500 HRS</b>	<b>OPENING DATE:</b> <b>27 June 2007</b>	<b>CLOSING DATE:</b> <b>11 July 2007</b>
	<b>Position Title, Series, Grade, Salary Range</b> <b>Flight Services Tech, GS-2185-06</b> F9388000 <b>Maximum Military Rank: MSgt</b> Selectee will be assigned to a compatible military position. <b>Military Duty Assignment: 1A6XX</b>	
	<b>Appointment Status</b>  <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer	
<b>Position Location:</b> 201 <sup>st</sup> AS, DCANG Andrews AFB, Maryland		
<b>AREA OF CONSIDERATION:</b> <b>Open Group II/AGR Resource Available</b> <b>(Current members of the DCANG)</b> <b>(1 Vacancy)</b>		
<b>Special Remarks:</b>		
<b>INSTRUCTION FOR APPLYING:</b> This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit <b>all documents</b> will result in your application not being considered for employment. HRO will not return or copy applicant's submitted application. Applicant's application must contain current unit assignment, AFSC/SSI, and military grade. All submitted documents must be current.  <b><u>AGR APPLICATION REQUIRED DOUCMENTS:</u></b>  1.) NGB34-1, dated Oct 2002, Application for Active Guard/Reserve (AGR) Position with original signature. <b><u>No binders please.</u></b> 2.) RIP (Report of Individual Performance) 3.) DD 214 (if applicable) 4.) Fitness Test 5.) Email address; additional point of contact number(s) (separate paper) <b>(New Item)!</b> 6.) KSA's Questions (Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.)		
<b>Condition of Employment:</b> <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.		
<b>AGR Employment Questions:</b> SFC Dexter McNair, Human Resource Assistant (Staffing) at 202- 685-9767 or DSN 325-9767.		
<b>Evaluation Process:</b> Applications will be evaluated solely on information supplied in the application (NGB34-1). Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.		
<b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

**This announcement must be posted on unit bulletin boards until the day following the closing date.**



# The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

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**Position:** Flight Services Technician, GS-2185-06

**Brief Description of Duties:**

Serves as Flight Services Technician by ensuring maximum loading and passenger safety requirements are met as a member of the flight crew for a heavy, multi-engine military airplane. Executes preflight and in-flight safety requirements pertaining to cargo handling and storage, ditching and anti hi-jacking, first aide, crash landing readiness, and food preparation, serving and sanitation. Positions and secures cargo upon loading and applies weight and balance factors by distributing weight to provide for maximum safety in operation of the airplane. Reports emergency or unsafe conditions to the Aircraft Commander. Briefs passengers in-flight as to cabin discipline, customs requirements, and emergency exits, including use of life support equipment and emergency procedures. Acts as Aircraft Commander representative by coordinating with customs, immigration and agricultural officials concerning overseas travel, i.e. garbage disposal and fleet servicing (ice, food storage, special comfort items, water, etc.). Relays information to ground concerning billeting, transportation, and special handling of distinguished visitors. Conducts preflight mission coordination unitizing NGB, MAC and special orders transmitted by way of message, letter or electronic mail and via personal contacts with dignitaries, maintenance (for special aircraft configuration), and flight engineers. Directs the off-loading of cargo. Conducts post-flight checks and inspections. Ensures turn-in of documents to account for non-expendable items, monies collected or disbursements. Performs other duties as assigned.

**Qualifications Requirements:** GS-2185-06

**Basic Requirements:**

Must have 6 months experience in which you have served as a Flight Services Technician ensuring loading and passenger safety requirement are met.

**Knowledge, Skills and Abilities (KSA's) Statements**

- A.} Ability to communicate with others effectively, both orally and in writing.
- B.} Skill to direct off-loading off loading of cargo and to conduct post flight inspections.
- C.} Ability to execute preflight and in-flight safety requirements pertaining to cargo handling, first aide, storage, ditching and anti hi jacking procedures.
- D.} Ability to implements finished weight and balance computations.

**Current Unit assignment, AFSC/SSI and Military grade must be included on application.  
Incomplete applications will not be considered for employment.**